



American Board
of Internal Medicine®

Maintenance of Certification Learning Sessions **PROGRAM GUIDELINES**

Engage physicians in ABIM's Maintenance of Certification (MOC) program by hosting collaborative Learning Sessions with ABIM's Medical Knowledge modules.

In a virtual or in person group setting, ABIM board certified physicians will work together on one or more modules to earn MOC points. Your organization decides the appropriate educational setting and format. Learning Sessions are designed to assist physicians with completing the Medical Knowledge requirement of MOC and are not intended to support preparation to take an ABIM MOC exam.

Guidelines for **Hosting an MOC Learning Session**

- Order an available Medical Knowledge modules for use in a Learning Session (See reverse for more information).
- Designate one or more ABIM board certified faculty to serve as facilitators to provide participants with substantive educational content based on the module question topics.
- Determine the setting, format and number of participants for the Learning Session. We recommend that the Learning Session for each module be at least two hours in duration to allow time to complete all questions in the module.
- Consider recording participant answers with an interactive audience response system.

Here's What You'll Receive:

- Approximately 90 days prior to the Learning Session, we'll provide your organization with the materials needed to plan and facilitate the session, including:
 - **A PowerPoint presentation and PDF version of the designated modules** to distribute to participants
 - **Facilitator Guidelines**
 - **Participant Information** that includes how to order modules and submit answers to ABIM for scoring and MOC points
 - **Template Announcement** to assist your organization in generating interest and promoting the Learning Session





Steps to **Hosting** a Learning Session

1. Visit abim.org/lsessions to download a Learning Session Order Form. Submit completed forms to LearningSessions@abim.org
2. With each order, you will be required to agree to the terms of the current licensing agreement.
3. You will receive an invoice for \$250 per module from ABIM (request@abim.org) that can be paid by check or credit card.
4. Once the payment has been received and approximately 90 days before the session, ABIM will provide the Learning Session documents via ShareFile.

More About Your Learning Session

- **Availability:** – ABIM's Medical Knowledge Modules in Internal Medicine and Hospital Medicine will be retired after the release of the 2022 modules. The final day to order either module will be 6/30/23, and the last day to complete and submit for CME credit will be 9/30/23.
- **Module Close to Discontinuation** – ABIM advises against ordering modules too close to the end of their availability date. Once a module has been discontinued, physicians will be unable to order it through their ABIM physician portal. The order form indicates the last date that the module can be ordered by an ABIM board certified physician.
- **CME** – If you choose to offer CME credit, please advise attendees not to claim any CME credit through ABIM in addition, as it is against ACCME and AMA guidelines to claim credit twice for the same activity.
- **Version Changes** – ABIM makes periodic enhancements to its modules with updated content. You will be notified and will receive a replacement version if and when one becomes available. New versions, if required, will be provided if updates have been made.
- **Receiving Files** – You will receive the module(s) via ShareFile. A Learning Session is a single-day or multiple-day interactive group workshop that offers diplomates an opportunity to earn credit toward the Self-Evaluation of Medical Knowledge requirement of ABIM's MOC program, and may be recorded for viewing for the duration the activity.
- **Answers** – ABIM will provide the facilitator with answers, rationales, and references as part of the downloadable content of the Medical Knowledge Module(s). Correct answers to ABIM Medical Knowledge modules used in Learning Sessions are not provided to participants, since the objective of the sessions is for participants and faculty to work through the modules together to arrive at the preferred answers. ABIM board certified physicians must complete the module and submit the answers to ABIM in order to earn MOC points for it.



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IMPORTANT NOTE ABOUT CME+MOC

- You do not have to be an ACCME-accredited provider in order to host a Learning Session.
- If you are an ACCME-accredited provider, you have the option of offering CME for your Learning Session.
- If you choose to offer CME, you should not use ACCME's Program and Activity Reporting System to register the Learning session for MOC or report participant completion data.
- If your Learning Session is within a larger scientific session that is registered for CME and MOC in PARS, you do not need to comply with the MOC Assessment Recognition Program requirements and policies for the Learning Session (i.e., conduct your own peer-review of the module content). Further, you should not include Learning Session participant data in the completion data you report in PARS for the larger scientific session.
- ABIM Board Certified physicians must complete the module and submit their answers to ABIM in order to earn MOC points for the module.

